

The University of Missouri School of Law
Student Bar Association
Constitution



CONSTITUTION
OF
THE UNIVERSITY OF MISSOURI – COLUMBIA
SCHOOL OF LAW
STUDENT BAR ASSOCIATION

PREAMBLE

In order to institute and maintain an association of students in the University of Missouri – Columbia School of Law (“School of Law”), which will provide a medium for the continued promotion and coordination of student activities within the law school and through which the members may further their scholastic careers by collective efforts, the STUDENT BAR ASSOCIATION OF THE UNIVERSITY OF MISSOURI – COLUMBIA SCHOOL OF LAW (“SBA”) has been established.

ARTICLE I
PURPOSE

1.010 Purpose

The SBA is organized exclusively for charitable and educational purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code. The chief function of the SBA is to promote and coordinate student activities within the School of Law that are in furtherance of the students’ scholastic careers and are a benefit to the members of the SBA. The SBA’s purposes are thus limited to the previously mentioned activities.

1.020 Statement of Compliance:

We agree to abide by all regulations described in the Guidelines for Recognized Student Organizations, all University policies, in addition to all federal, state and local laws.

SBA will comply with all federal, state, and local laws as well as with all University policies.

1.030 Notice of Non-Discrimination:

This organization shall not discriminate on the basis of race, color, national origin, ancestry, religion, sex, pregnancy, sexual orientation, gender identity, gender expression, age, disability, protected veteran status, and any other status protected by applicable state or federal law.

Membership and all privileges, including voting and officer positions, must be extended to all students without regard to age, ethnicity, gender, disability, color, national origin, race, religion, sexual orientation, or veteran status. However Religious student organizations will not be denied registration solely because they limit membership or leadership positions to students who share the same religious beliefs.

ARTICLE II MEMBERSHIP

2.010 Members

Membership shall be open to any currently enrolled student or employee of the University. All persons, who are duly registered in the School of Law and candidates for a Juris Doctor degree are members of SBA, provided they pay membership dues as reasonably required by the SBA Board of Governors.

2.020 Class Status Generally

The following guidelines shall be employed to determine the class status of members for purposes of SBA.

- (1) A First-Year Student is a member of SBA program who has completed less than 24 hours of credit recognized by the School of Law.
- (2) A Second-Year Student is a member of SBA program who has completed the first year but has less than 57 hours as recognized by the School of Law.
- (3) A Third-Year Student is a member of SBA who has completed the second year but who has not graduated as recognized by the School of Law.
- (4) All students who are in pursuit of a dual degree who have completed the second year but who has not graduated as recognized by the School of Law shall be classified as a Third-Year Student.

1.030 Class Status and Elections

- (1) For purposes of a Fall Election of members of the Board of Governors of SBA, class status shall be determined by counting the number of credit hours completed at the beginning of the fall semester in which the election is held or the class status of that student recognized by the School of Law at that time.
- (2) For purposes of a Spring Election of members of the Board of Governors of SBA, class status shall be determined by counting the number of credit

hours completed at the beginning of the spring semester in which the election is held or the class status of that student recognized by the School of Law at that time.

ARTICLE III THE BOARD OF GOVERNORS

3.010 Name

The governing body of SBA shall be known as the BOARD OF GOVERNORS (“Board”).

3.020 Membership

The Board shall consist of a President, Vice-President, Secretary, Treasurer and four (4) members of the third-year class (Third-Year Representatives), four (4) members of the second-year class (Second-Year Representatives), and four (4) members of the first-year class (First-Year Representatives). By majority vote the Board may elect to increase or decrease the number of representatives for each class. The number of representatives for each class may not be less than three (3) representatives from each class.

3.030 Term of Membership

Members of the Board shall serve from the end of the last spring meeting of the SBA at the end of the academic year of their election until the end of the last spring meeting of the SBA in the next academic year for Second, Third-Year, and Executive Board students. For First-Year Students membership shall last from the date of their election in the fall until the last spring meeting of the SBA of the academic year.

3.040 Removal of Officers and Class Representatives

Grounds for removal include the inadequate fulfillment of aforementioned duties or the violation of regulations described in the Guidelines for Recognized Student Organizations, University policies or any federal, state or local laws. Any elected officer or class representative may also be removed if:

- (1) A written statement of reasons is presented to the Board of Governors and read at a regularly scheduled meeting; and at least three-fourths (3/4) of the members of the Board vote to remove the officer or class representative at the first regularly scheduled meeting following the presentation of the statement of reasons; or,
- (2) A petition containing the signatures of at least seventy percent (75%) of SBA members is presented to the Board of Governors and at least three-

fourths (3/4) of the members of the Board vote to remove the officer or class representative at the first regularly scheduled meeting following the presentation of the presentation of the petition; or,

- (3) A member of the Board shall be ineligible to continue in their elected capacity if the School of Law places them on disciplinary probation; or if the School of Law places them on academic probation and if by majority vote the Board revokes their membership in the Board.

3.050 Succession of Officers:

- (1) In the event that the President is unable to complete his/her term of office, the Vice-President shall assume this office and carry forth the duties and title of President for the remainder of the term. A new Vice-President shall be elected by recommendation of the President and by majority vote of the Full membership of the Board to serve out the term of office
- (2) Should the offices of President and Vice-President be vacated simultaneously, the organization's Treasurer shall assume the office of President and the organization's Secretary shall assume the position of Vice-President. If more than 1/3 of the term of the vacated offices is still effective, a new Treasurer and Secretary shall be elected by simple majority vote of the current SBA membership to serve out the term of office.
- (3) Should the offices of Vice-President, Treasurer, Secretary be vacated (separately or simultaneously), the President shall have the power to appoint a current third or second year representative to the office. Such appointment shall last until a special election can be had, but such election shall occur within thirty (30) days of known vacancy. The person who receives the simple majority vote from SBA members shall serve out the term of the office.

ARTICLE IV ELECTIONS

4.010 Election Procedure; Dates of Elections

- (1) Voting shall only be allowed by secret ballot.
- (2) The President, Vice-President, Secretary, and Treasurer shall be elected by all members of SBA. Each member of the SBA shall be allowed one vote on matters.
- (3) The Class Representatives shall be elected by the members of their respective class only. Each class member may cast as many votes as there are members to be elected as determined by Article III §3.020.

- (4) All officers shall be elected by a simple majority vote of the General Body voting in the election. Where no candidate receives a simple majority of the votes, a run-off election shall be held among the candidates with the two highest vote totals.
- (5) Official elections for President, Vice-President, Secretary, Treasurer, Third-Year and Second-Year Representatives shall be held no earlier than the first of March but no later than the Thirty-First of March. Elections shall be at least two days in length. One for the election of President, Vice-President, Secretary, and Treasurer. The other for Third-Year and Second-Year Representatives.
- (6) Official elections for First-Year Representatives shall be held After the September monthly meeting but before the October meeting. Elections shall be at least 1 days in length. Additional days may be used in the event of a run-off election.

4.020 Notice of Elections; Petitions; Statement of Intent

- (1) Two (2) weeks prior to the date set for any election, the Secretary shall deliver notification of election on to all duly enrolled students. Notification shall include the petition for election of all the current positions to be filled.
- (2) Petitions for election shall be directed to the Board, shall contain the name of one candidate who shall sign the petition, and the signature of at least ten (10) members of SBA. If the petitioner is seeking candidacy as a Class Representative, only the signatures of his/her class member count toward the requirement.
- (3) Each candidate shall prepare a Statement of Intent that list reasons why they should be elected to office not to exceed seventy-five (75) words.

4.030 Qualifications.

- (1) Any candidate seeking a Class Office must be enrolled as a student, either part or full-time, at the University of Missouri School of Law and be a member in good standing of the Student Bar Association. This provision is not to be construed to mean that the officers must attend during the summer semester.
- (2) Any candidate seeking an Executive Office must be enrolled as a student, either part or full-time, at the University of Missouri School of Law and be a member in good standing of the Student Bar Association. In addition, the candidate must be, at the time of elections be in good academic and disciplinary standing with the law school. All officers must have a minimum

GPA of 2.2 on a 4.0 scale. This provision is not to be construed to mean that the officers must attend during the summer semester.

4.040 Electioneering; Economic Benefits

- (1) No electioneering shall be allowed within the confines of the law school, including but not limited to:
 - a. Spoken:
 - i. In any class or room while it is currently being used for an educational purpose;
 - ii. On election day within thirty (30) feet of the ballot box
 - b. Written:
 - i. No Signs, posters, or other written communication may be posted
 - ii. Except that, a candidate's Statement of Intent, as outlined in Article IV §4.040(3) shall be made available to all students prior and during elections periods
- (2) No direct material benefit or any type of economic compensation may be given by a candidate, a member of his/her staff, or any supporter to any voter in exchange for the voter's pledge support of his/her vote.

4.050 Ballot Tabulation

- (1) Members of the Board who are not eligible for the election shall oversee the tabulation of ballots, and submit the results to the President for posting thereafter.
- (2) Ballots shall be counted by two members, to ensure fairness and accuracy. In the event that there are not two Board members eligible for tabulation, the duty shall fall to the advisor to determine the best method of tabulation to ensure the integrity of the Board.
- (3) Once ballots have been counted and results satisfied as stated above, the ballots shall be destroyed exactly four (4) days after results are posted.

4.060 Recounts

- (1) Any candidate may present a written request to the President or Secretary for second tabulation within three (3) days of the election results being posted.

4.070 Violations of Election Rules

- (1) If any violation alleged in writing and delivered to the Board, the Board shall convene a hearing. If the Board determines there was a breach by the candidate to gain an unfair advantage of his or her opponents, then that candidate's election shall be invalidated and the candidate receiving the second highest number of votes will be elected.

- (2) If no allegations are not received within five (5) days of the posting of election results, then no allegations will be heard.

4.080 Faculty Approval

- (1) No Candidate may serve in an elected office if a majority of the law school faculty expressly withholds its approval of the candidate.

ARTICLE V POWERS, DUTIES AND LIMITATIONS

5.010 General

The Board and all of its members shall perform their duties according to both the letter and spirit of this Constitution, its Amendments, By-Laws and Resolutions.

5.020 The Board

The Board shall have the authority to:

- (1) Formulate the general policies and manage the affairs of the SBA, expend monies of the SBA on behalf of and for the SBA, and enact By-Laws and adopt Resolutions consistent with the powers herein granted and the purposes expressed in the Constitution and by the members of SBA.
- (2) Conduct regular meetings of the Board, which all member of SBA may attend, except that the Board may elect to close the meeting during voting..
- (3) Conduct regular elections in accordance with this Constitution and its By-Laws.
- (4) Consider and approve/disapprove the President's nominations to Standing Committees of SBA.
- (5) Perform services for members of SBA as the Board deems advisable and/or which the individual members authorize the Board to perform on their behalf, and make reasonable charges therefore. No activities can extend beyond the limits set forth in Article I of this Constitution. Services for members shall include Book Pool operations, first-year student orientation and other services enumerated in the By-Laws. This list is not exclusive. The Board has the authority to continue or discontinue these services by a majority vote.
- (6) Designate delegates or assign a committee to appoint delegates to any organization or meetings where representation of the SBA is deemed advisable.

- (7) Receive and consider petitions and grievances from any member of SBA directed to the Board or any committee thereof, and conduct appropriate hearings. If the petition or grievance charges a violation of the School of Law's Honor Code then the Board shall refer that petition or grievance to the School of Law's Honor Code committee for their action.
- (8) Purpose on its own initiative or on the motion of any member of the SBA any amendment to this Constitution and
- (a) Submit the same to the members of the SBA for a vote, or
 - (b) Vote on the amendment
- (9) In no event shall any member of the Board receive any compensation for any services rendered to the SBA, except that members shall be entitled to repayment of reasonable actual expenses incurred in conducting authorized SBA business from the SBA Treasurer after a reimbursement form and receipts for the expenses have been presented to the SBA Treasurer.
- (10) The Board is empowered to expend SBA monies associated with any SBA business or function.
- (a) "SBA business or function" as applied in section 5.020(10) and subject to the exceptions in subsection (b) of this provision does not include funding or reimbursing existing student organization activities, programs or other events not available and open for all law students to participate.
 - (b) At the Board's discretion, funding or reimbursement may be provided to
 - i. newly-formed organizations,
 - ii. organizations or groups that do not charge dues,
 - iii. organizations or groups that have not had the opportunity to charge dues or do not have other means of collecting funds;
 - iv. organizations providing activities, programs or other events not disqualified by section 5.020 (10)(a).
 - (c) To request funding, an organization or group shall submit a formal funding request, provided by the SBA, to an executive member of the SBA at least thirty (15) days before funding is to be disbursed. Reimbursement requests must be submitted to the Board before the next regularly scheduled SBA meeting.

- (d) Any organization or group wishing to begin an organization may request a donation from the Student Board Association not to exceed \$100.00, if the following criteria have been met:
- i. The event is open to the entire school; and
 - ii. The event is short in (such as a single event or a series);
 - iii. The event is advertised in a non-alcoholic manner (i.e. Alcohol may be present, but NONE of the Grant may be used to purchase alcohol);
 - iv. The Requesting organization has independent funding, either through dues, fundraisers or otherwise;
 - v. Member(s) of the group/organization MUST complete a Grant Request Form; The Grant Request Form should include:
 1. A provisional budget based upon the organization's current funding
 2. If the event is new or returning
 3. How the event was funded last year (if at all)
 4. The proposed itemized budget for the event
 - vi. Member(s) of the requesting organization, preferably an executive member or member with direct involvement in the event, propose the request to the Student Board Association at a monthly meeting.
 - vii. If Requesting Member(s) cannot make a proposal at a monthly meeting because of exigent circumstances, then an online quorum, majority vote will suffice.
 1. This is to be prevented at all costs.
 - a. There will be a presumption of lack of due diligence on the part of the proposing group or organization (the standard will be what a reasonable member(s) would do under similar circumstances).
 - viii. The proposal will be put to a vote by a quorum of the Student Board Association; and
 - ix. A majority of the quorum must vote in the positive in order to approve the proposal.
 - x. The group/organization agrees to pay the cost of the event and to be reimbursed.
 - xi. No current member of the Board of Governors shall be able to give a proposal on behalf of the requesting organization unless requirements of Article V §030(10)(d)vii has been satisfied. In which case said Board member shall be not allowed to vote in the decision to grant or deny proposal.

- (e) SBA shall not allocate SBA funds to the following types of fund request:
- i. Individual Fund Requests (Request must be made by a recognized organization)

- ii. Any matter that is solely personally motivated and does not add benefit to the entire student body. (i.e. Regional/National Travel; funding for food at an organizational meeting)
 - iii. Moot court and/or mock trial competitions.
 - iv. Any matter that could not reasonably be considered in connection to a recognized organization.
 - v. Alcohol
 - vi. Exclusive events
- (11) The Board must obtain the approval of the faculty advisors for capital expenditures exceeding the limitations set out in the SBA By-Laws.

5.030 President

The President of the Student Bar Association shall:

- (1) Represent the members of the SBA as directed by the Board pursuant to the sections of this Constitution;
- (2) Call and preside over meetings of the Board;
- (3) Call and preside over meetings of the Presidents' Roundtable
- (4) Appoint members to Standing or Special committees as needed;
- (5) Dissolve any committee or remove any member of a committee with the approval of the Board;
- (6) Meet regularly with the Student Bar Association advisor(s);
- (7) Have the authority, with 3/4 approval of all members of the Board of Governors, to appoint a Board of Governors officer to fill a vacant position
- (8) Have the authority to create new positions or remove all non-Constitutionally required positions from the Student Bar Association Board;
- (9) Set, with the advice and consent of the Student Bar Association Board of Governors, SBA membership dues;
- (10) The President shall be designated *Ex Officio* of all committees he or she has not voluntarily signed up for, in order to enhance the President's ability to direct and coordinate organizational activity
- (11) Take any action the President deems necessary to promote the welfare of the Student Bar Association;

- (12) Make at the expiration of his or her term of office a written report of all actions undertaken and proposed by the administration in which he or she served;
- (13) Rule initially upon the interpretation of this Constitution, its Amendments, By-Laws and Resolutions as the Board may from time to time adopt.
- (14) The President may at his/her own discretion delegate any of the above listed powers to any member of the SBA. The President cannot delegate the bulk of their authority to a single person.

5.040 Vice-President

The Vice-President of the Student Bar Association shall:

- (1) Call, plan and preside, in absence of the President, over meetings of the Student Bar Association, the Student Bar Association Board, and the Board of Governors;
- (2) Make at the expiration of his or her term of office a written report of all actions undertaken and proposed by the administration in which he or she served;
- (3) Take the position of Student Bar Association President if the Student Bar Association President is unable to complete his or her term for any reason;
- (4) The Board may delegate additional powers and duties to the Vice-President consistent with the Constitution, its Amendments and By-Laws.

5.050 Secretary

The Secretary of the Student Bar Association shall:

- (1) The Secretary shall make, keep and preserve full and accurate records of all meetings of the Board and of any hearings conducted pursuant to this Constitution, its Amendments or By-Laws.
- (2) The Secretary shall provide a full report of such proceedings within one week of their completion.
- (3) Maintain all correspondence necessary to and in the furtherance of the Student Bar Association;
- (4) Keep the student body informed as to social events, as well as advertise SBA events, and generally keep the students informed about decisions that will impact them in the future.

- (5) Shall be responsible for finding out what students are concerned about and what they would like to see done.
- (6) Make at the expiration of his or her term of office a written report of all actions undertaken and proposed by the administration in which he or she served;
- (7) The Secretary shall oversee all of the SBA's elections to ensure compliance with this Constitution, its Amendments and By-Laws.
- (8) Manage and oversee the conduct of all elections for offices constituting the Student Bar Association Board of Governors and any referenda or polls initiated thereby;
- (9) Have the authority to create all rules that are necessary and proper to ensure ease in the electoral process;
- (10) The Board may delegate additional powers and duties to the Secretary consistent with this Constitution, its Amendments and By-Laws.

5.060 Treasurer

The Treasurer of the Student Bar Association shall:

- (1) Manage the budgets for all Student Bar Association Events and the master budget for the Student Bar Association;
- (2) Be responsible for collecting dues from the members in good standing;
- (3) Be responsible for all checks, bank accounts, and financial statements of the Student Bar Association;
- (4) Make a monthly report to the Board of Governors of the financial status of the Student Bar Association;
- (5) Oversee all revenue-generating enterprises engaged in by the Student Bar Association and collect and disperse funds pertaining to such enterprises;
- (6) The Board may delegate additional powers and duties to the Treasurer consistent with this Constitution, its Amendments and By-Laws.

5.070 Class Representatives

- (1) The Class Representatives shall serve as a conduit of communication between the Board and the members of SBA, representing the interests of each to the other.
- (2) Representatives are required to attend meetings of the Student Bar Association.
- (3) The Board may delegate additional powers and duties to the Class Representatives consistent with this Constitution, its Amendments and By-Laws

5.080 American Bar Association Representative.

- (1) The American Bar Association Representative must be a second or third year student who is a member in good standing with the American Bar Association and the Student Bar Association. This position is an ex officio member of the Student Bar Association Board, and has no voting authority during meetings unless already an elected member of The Board. This position serves as the primary liaison between the student body and the American Bar Association.
- (2) The President may appoint a member, who fulfills the above requirements, to this position pursuant to the committee selection process of Article VI, §6.050.

5.090 Other Offices

The Board may create other offices and/or positions and determine the qualifications, tenure and manner of selection consistent with this Constitution, its Amendments and By-Laws.

5.100 Minimum Standards

- (1) Office Hours
 - a. Each member of The Board shall be held responsible for maintaining office hours one week of the semester per member.
 - b. Members shall be responsible for posting their office hours for the week outside the SBA office at least four days prior to the start of their week.
 - i. Weeks will run Monday through Friday.
 - c. Members shall dedicate 1 hour of their office hours to the cleaning and restocking of the SBA Kitchen and Office areas.

- d. The amount of hours shall be determined prior to the start of the school year by the President.

5.110 Additional Duties and Powers

Any additional duties and/or power delegated to any member of the SBA shall be considered consistent with this Constitution, its Amendments and By-Laws so long as it follows the limitations set forth in those documents and is deemed necessary and proper for the functioning of SBA by the Board.

5.120 Vacancy

In the event of any vacancy of any officer or representative the President shall fulfil the duties of that officer, until the position is filled. In said event, the President, with 3/4 approval from the other executive officers, shall appoint a student via the appointment process laid out in Article VI §6.050.

5.130 Advisors

The organization must select one faculty or staff member (at least 75% FTE) to serve as advisor. The Dean and an Associate Dean of the School of Law or a faculty member appointed by those individuals shall serve as advisors to the Board.

5.140 Grounds for Removing an Advisor

Grounds for removal include the inadequate fulfillment of aforementioned duties or the violation of regulations described in the Guidelines for Recognized Student Organizations, University policies or any federal, state or local laws.

5.150 Limitations on Office Holders and Prohibition on Compensation

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an

organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

ARTICLE VI COMMITTEES

6.010 Standing Committees

The following shall be the Standing Committees of SBA:

- (1) An Appointments Committee consisting of at least one first, second, and third year member of the SBA, who shall be responsible for providing student input into hiring of faculty to the law school.
- (2) A Career Services Committee consisting of at least one member of the SBA from any class year, who shall be responsible for acting as the liaison between the faculty and the Office of Career Development and Student Services.
- (3) A Curriculum Committee consisting of at least one second-year and two third-year members of the SBA, who shall be responsible for providing student input into the development of the education of University of Missouri School of Law students.
- (4) A Dispute Resolution Committee consisting of at least two second-year members of the SBA, who shall be responsible for providing student input into the development of Dispute Resolution Programs within the school and the promotion of the Dispute Resolution certificate to students.
- (5) A Diversity Committee consisting of at least two second-year and one third-year members of the SBA, who shall be responsible for encouraging the school to sponsor educational programs and events that teach and foster respect for different races, genders, religions, sexual orientations and individuals with disabilities.
- (6) An Honor Code Committee consisting of at least one first and two second and third year members of the SBA, who shall be responsible for student input into the investigation and, if charges follow, the determination of guilt of honor code violations.
- (7) A Judicial Clerkship Committee consisting of at least two third year members of the SBA, who shall be responsible for student input into the law school's judicial clerkship program.
- (8) A Law Library Committee consisting of at least one first year and one second-year member of the SBA, who shall be responsible for providing input into the School of Law's Library Program.

- (9) A Standards & Readmission Committee consisting of one first-year and one second-year student who shall be responsible for meeting with faculty regarding the current standards of Readmission and the ability of law students to take classes outside of the law school.
- (10) A Student-Faculty Relations Committee consisting of at least one first, second, and third year members of the SBA, who shall be responsible for directly relaying student's thoughts and issues to the Faculty members to better improve the dynamics of the law school.
- (11) A Technology Committee consisting of one first year and one second year student who shall be responsible for providing student input into the current technology in the law school and ways to improve said technology.

6.020 Membership

Membership to all of the Standing Committees shall be open to any member of the SBA who wishes to participate on the committee.

6.030 Special Committees

The President may establish Special Committees as may from time to time be deemed proper with the approval of the Board. The tenure of Special Committees shall extend to the date of the next regular election unless dissolved by the Board earlier.

6.040 Sub-Committees

The Chairperson of each Standing Committee and Special Committee shall have the power to appoint Sub-Committees as they shall deem necessary, provided the Sub-Committees and their Chairperson shall be selected from the members of the parent committee.

6.050 Selection process for appointments; Limitations; Announcements

- (1) The President may decide on a selection process for any appointments that must be made to committees of the School of Law provided that:
 - a. Notice is provided to all of the SBA members of the positions to be appointed ; and
 - b. The application for appointment is open to any member of the SBA.

- (2) The Board may limit how many appointed positions a person may hold or exclude people currently holding a position if they deem it necessary and/or proper.
- (3) The members of Standing Committees shall be considered *ex officio* members of the SBA Board, and shall have no voting authority within meetings, unless said member is an elected official.
- (4) An announcement of the appointed person(s) should be made to the members of the SBA as soon as practical.

ARTICLE VII MEETINGS

7.010 Meetings of the Board and Committees

- (1) Meetings of the Board shall be called by the President or a majority of the Board at regular intervals to conduct the business of the SBA.
- (2) Meetings of Standing Committees may be called by the Chairperson of that committee, by the President or by a majority of the members of the committee.
- (3) Meetings of Special Committees may be called by the Chairman of that committee, by the President or by a majority of the members of the committee.

7.020 Notice of Meetings

The time, date and location of all meetings of the Board must be communicated to the members of the SBA or posted in a obvious place at least two days before the meeting is to be held.

7.030 Open Meetings

All meetings shall be held open to any and all members of the SBA except that the Board may elect to close the meeting during voting and may hold closed executive meetings immediately prior or subsequent to any scheduled meeting when necessary.

7.040 Quorum

A quorum for conducting the business of the Board shall consist of two-thirds (2/3) of the Board members as are holding office, disregarding vacancies, present at a duly called meeting, provided always at least one representative from each class entitled to representation be present.

7.050 Voting

General Rules: Each member of the Board shall be entitled to one vote on matters before the Board, but the President shall have no vote unless the other members voting are equally divided. A simple majority (50% plus 1) of those voting shall be the action of the Board.

- (1) Voting may be conducted by ballot, by general consent, by electronic means, by voice, by show of hands, by rising, or by any combination of the aforementioned voting procedures.
- (2) Proxy votes shall not be allowed.
- (3) Abstention votes may be used by any members; however, the member making such vote shall be subtracted from the total number of members required for a vote. As such, abstentions shall not constitute a vote against the proposal.
- (4) Voting rules and procedures found in Robert's Rules of Order shall be applicable to the organization as long as they are supplementary or complementary to rules prescribed in this constitution or any other governing document of the organization.

7.060 Resolutions and By-Laws

The Board may adopt Resolutions and enact By-Laws that are consistent with the purposes of SBA and the spirit of this Constitution its Amendments.

ARTICLE VIII THE STUDENT LEADER ROUNDTABLE

8.000 Purpose

The Student Leader Roundtable is a unified body of Presidents, Chairmen, or other titles of a student organization's highest position from each student organization within the law school. The goal of the Roundtable is to ensure that the student groups –together– address matters warranting the attention of the administration. Through the Roundtable, The SBA President can communicate SBA policies to the other school leaders, prevent overlapping of scheduled events, and encourage co-sponsorship of events.

8.010 Members

The Student Leader Roundtable shall be composed of Presidents, Chairmen, or other titles of a student organization's highest position from each student organization within the law school, the Student Bar Association Board of Governors, and those faculty members serving as a Dean or Associate Dean(s) of the Law School.

8.020 Officers

The President of the Student Bar Association shall chair the Roundtable. He or she must be at every meeting. The Roundtable's Secretary shall be elected by a majority at the first meeting of the Roundtable of the school year.

8.030 Meetings

The Roundtable shall meet at least three times each semester.

8.040 Limitations on Roundtable Members

The members of the Roundtable are not *ex officio* members of the Student Bar Association Board and have no voting power when it comes to Board voting, unless a member already holds a position on the Board.

8.050 Sponsorship and Tenure

The Student Bar Association shall sponsor the Student Leader Roundtable. This provision cannot be removed without a Constitutional Amendment specifically requiring its removal as this function of SBA is crucial to the wellbeing of all students.

ARTICLE IX AMENDMENTS

9.010 Initiation

Amendments to the Constitution must be submitted to and approved by the Coordinator for Student Organizations before they become effective. Amendments to this Constitution may be initiated by petition of not fewer than ten (10) members of SBA or three (3) members of the Board. The proposed amendments should be directed to the Secretary and presented before the Board as a motion.

9.020 Adoption

Upon receipt of a motion to amend this Constitution the Board shall vote to adopt or reject the amendment at the first regularly scheduled Board meeting after the presentation of the motion. The proposed amendment shall be adopted if the Board votes to adopt the amendment by a two-thirds (2/3) vote

ARTICLE X
DISSOLUTION

10.010 Dissolution

Upon the dissolution of the SBA, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Circuit Court of Boone County, Missouri, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purpose. If the University of Missouri-Columbia School of Law is not located in Boone County Missouri at the time of SBA's dissolution then the aforementioned disposition shall be conducted by the Court of Common Pleas of the county in which the principle office of the SBA is then located.

SBA denotes that all money in any account owned by the SBA shall be deposited with the Missouri Law School Foundation, a 501(c)(3) organization and placed into the SBA Tim J. Heinsz Memorial Scholarship Endowment. If this organization is no longer qualifies as an organization described under section 501(c)(3) of the Internal Revenue Code or any corresponding section of any future federal tax code then the assets of SBA shall be disposed of in the manner set out in the first paragraph of this section.

ARTICLE XI
RISK MANAGEMENT

11.010- Risk Management Procedures

- (1)The President shall act as Risk Manager for the Student Bar Association.
- (2)In any case, where physical harm to members of SBA or any person attending a SBA function is apparent or threatened, the person shall be asked to leave the event or the local law enforcement officers will be contacted.
- (3)All planning of events shall be discussed in advance to ensure that the reputation of the Student Bar Association and the University of Missouri-Columbia is not affected negatively. This includes types of events thrown by SBA, publicity for events, conduct of SBA members during events and execution of events.
- (4)All SBA events shall be screened beforehand to ensure that no one is offended emotionally. This shall include harassment of any kind or subjection to traumatic or offensive material.
- (5)No event or SBA member shall misuse the funds of the organization or illegally acquire funds to bolster the financial stability of SBA.
- (6)All SBA members are required to pay attention during events to ensure that members or attendees do not damage anything in the facilities used for

events. SBA shall also determine if a facility chosen for an event is reasonable for the type of event taking place.

(7)SBA does not condone the consumption or distribution of alcohol to minors.

11.020- Anti-Hazing

The Student Bar Association fully understands and will abide by the anti-hazing policy as set forth in the Student Conduct Code of the University of Missouri-Columbia (M-Book: Student Organizations §V).